****

**Registration Form**

**---Abstract**

NOTE: To avoid delays in registration, please read the entire form carefully. Please submit your filled Registration Form (doc.), Final Abstract (doc. or pdf.) and Payment Proof to to [bdml@bmail.org](mailto:bdml@bmail.org).

1. **Personal Information** \*Compulsory items for presenter

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| \* Abstract ID: | | | | | |
| \* Abstract Title: | | | | | |
| \* Authors: | | | | | |
| **\***Registrant Name: | | | | | Male□ Female□ |
| \*Prefix: Professor/ Associate Professor/ Assistant Professor/ Lecturer/ Ph.D. Candidate/ Postgraduate/ etc... | | | | | A clear photo |
| \*Affiliation: | | | | |
| \*Research Area: | | | | |
| \*Valid Shipping Address: **(Important! Chinese if needed.)** | | | | |
| \*Country: | \*State/Province: | | \*City: | |
| \*Tel.: | | Mobile: | | |
| \*E-mail: | | | | Student ID Number: | |
| **The participant’s name:**  (**Very important!** The certificate for participant will be under this name) | | | | | |
| \*The Presentation Terms:  Oral Presentation ☐ Online Presentation ☐ Video Presentation ☐ | | | | | |
| \*Invoice Title (Usually refer to the name of whom to reimburse the registration fee, such as the university name, company name):  **发票抬头：**  **统一社会信用代码：**  **明细内容（只能择一）： 如“会议费”、“会务费”、“会议服务费”、“会议注册费”**  **电子发票/纸质发票（只能择一）** | | | | | |

1. **Paying Method**

**Credit Card Payment** (No handling fee)

****[**http://confsys.iconf.org/online-payment/18130**](http://confsys.iconf.org/online-payment/18130)

**Please fill out the below table:**

|  |  |
| --- | --- |
| **Email Address of the Payment:** | **Confirmation Number:** |
| **Enter the Total Amount You Paid:** | |

1. **Registration Fee**

**Note:**

The early bird registration deadline is 25TH MAY 2023.

**Presenters:** making a presentation of the paper only and paper will not be published.

|  |  |  |
| --- | --- | --- |
| **Registration Categories** | **Early Bird Payment Deadline:**  **25TH MAY 2023** | **Normal Rates After:**  **25TH MAY 2023** |
| Presenter (Non-member) | USD 300 / CNY 2050 | USD 340 / CNY 2350 |
| Presenter (Committee Member) | USD 280 / CNY 1900 | USD 320 / CNY 2200 |
| Presenter (Student) | USD 260 / CNY 1750 | USD 300 / CNY 2050 |
| Listener | USD 250 / CNY 1700 | USD 280 / CNY 1900 |
| Listener (Committee Member) | USD 210 / CNY 1450 | USD 240 / CNY 1650 |
| Listener (Student) | USD 170 / CNY 1150 | USD 200 / CNY 1350 |
| Additional Presentation | USD 200 / CNY 1350 | USD 240 / CNY 1650 |
| Extra Proceedings | USD 50 / CNY 350 | |
| Social Program | USD 70 / CNY 500 | |
| **Total** | |  |

Please be kindly noted that the conference organizing committee is not responsible for authors’ visa application, transportation and accommodation. So we suggest you prepare them in advance.

**\*Registration can only be secured and confirmed when payment is received.**

**\*To avoid delays in registration, please read the entire form carefully. You may submit the following documents to bdml@bmail.org.**

1. Registration Form (doc.), File naming: Paper ID-reg-----Example: RA001-reg

2. Final Presentation Abstract (doc. or pdf.), File naming: Paper ID- submitting date -----Example: RA001-3.10

3. Payment Proof of applicable registration fee File naming: Paper ID-payment------Example: RA001-payment

1. **Registration Cancellation Policy:**

If the participants request cancellation and refund due to personal reasons, the following refund policy applies.

● 60 days ahead of the conference: 70% of payment refund

● 30-60 days ahead of the conference: 50% of payment refund

● Within 30 days ahead of the conference: no refund

Cancellation and refund request must be made formally via email. No shows will not be refunded. The organizing committees is not responsible for problems beyond our control such as weather conditions, campus conditions, travel difficulties, visa problems, health issues, etc.

****\* The organizing committees reserves the right to change the dates and place of the conference due to force majeure.

\* The losses thus incurred from the force majeure events shall not be liabled and refunds policy shall not apply as well.

1. **Special Message:**

The conference organizing committees is aware of the current developments regarding the novel coronavirus and we understand that some participants are now facing travel restrictions and may have to either cancel their participation. Therefore the option to do remote presentation is offered to encourage participants to continue with their presentations virtually by online conference, video conference, etc. Please note online presentation session will be arranged during the conference. We welcome your participation!

1. **Security Precautions:**

Xiamen can be regarded as a safe city with a low rate of violent crime. However, pick pocketing and purse or cell-phone snatching do occur in the vicinity of train and bus stations, airports and in some public parks. Please be vigilante.

For the safety of your and others' personal and property, participants are required to wear name card, and those accompanying must wear the attendance card as well. Please keep the attendance card well. The conference leader onsite has the right to stop those without the attendance card from entering the meeting room. Please note that the Organizing Committee will not accept liability for any kind of damage, losses or injuries occurring to persons or personal belongings during the conference. Be sure to organise suitable travel and health insurance.

(Please note that costs for travel, accommodation and insurances are not included in the registration fees.)

**Organizing Committee of BDML 2023**

[**http://www.bdml.org/**](http://www.bdml.org/)